



COCOPAH INDIAN TRIBE
 14515 S. Veterans Drive
 Somerton, AZ 85350
 928-627-2025 ext 13
 email: cocoepo@cocopah.com

Request for Proposals for

Monitor Well Elevation Project

1. Scope of Work:

This statement of work will be issued under contract between Cocopah Indian Tribe and contractor. Install monitoring wells as outlined in **Objectives** below.

2. Objectives:

Provide elevation for five piezometers to allow Cocopah to study the depth of the groundwater in the limitrophe along the Colorado River on the Cocopah Indian Reservation:

2.1 Work Description:

- a) Provide elevation for five piezometers
- b) Identify time frame
- c) Identify costs

3. Maintenance Requirements.

None

4. Location of Work:

On the lower Colorado River, adjacent to BLM land. **Appointments required** to view area. See contact information below for appointment. If you do not walk the area, your bid will be disqualified.

5. Period of Performance:

Contractor is to identify time frame in which all work will be completed satisfactorily given a specific start date. Deductions may be made for failure to complete timely. Work is to commence immediately upon selection of bid. Survey awarded bid **must be available June 4 or 5, 2013 to mark locations with hydrologist.**

6. Deliverables:

Contractor to itemize, from **Objectives**, deliverables in which contractor can meet, **Sample** below.

Task	End Result/Deliverable	Schedule/Milestone
Pre-survey	Mark locations with hydrologist	Day 1/2
Survey	Commence survey of the area to identify elevation	Day 1-4

Work Complete	Final drawing received with wells' elevation indicated.	Day 5-14
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The contractor shall maintain a single project schedule from which various project reports shall be produced. The following reports shall be provided:

5.1 Who Does What When Report

The "Who does what when" report shall be provided by the contractor with the initial submission, and again following negotiations. This report will be used by the Tribe to assess the adequacy of the resources proposed by the contractor to accomplish the ***Scope of Work***.

5.2 Incremental Payments

Incremental payments may be issued, as agreed, by completion, reporting and meeting of acceptable standards of work. Incremental payments may be listed with the ***Deliverables*** table. Start-up costs may be requested not to exceed 30% of project.

5.3 Progress/Compliance

The Tribe requires the following from contractor in order to monitor progress and ensure compliance:

- Project start date
- Estimate of costs
- Project Review
- Drawing with wells' elevations

6. Standards:

All work to be completed meeting acceptable National Society of Professional Surveyors' Standards and ACSM. Contractor to provide proof of insurance.

7. Acceptance Criteria:

Upon completion of ***Deliverables***, Cocopah Indian Tribe designated representative with contractor will engage in a "walk/project review" a specific area of completion to determine that contracted ***Objectives*** met according to ***Standards***.

8. Projected Cost:

Total cost of project is to be stated. Contractor may also itemize incremental payment requirements. Payment may be included in incremental completion matching phases, as long as deadlines met, i.e. ***Start-up, 30% for design and work plan, 30% when over 50% completed, 40%. Job complete.*** Percentages for example only, contractor may submit personal preferences to be considered in bid process.

9. Changes/Modifications:

If for any reason, changes must be made, notification must be received in writing and approved by Tribal Administration prior to modification.

10. Miscellaneous:

Contractor is to provide certificate of insurance indemnifying Cocopah Indian Tribe and providing Cocopah Indian Tribe as additional insured in the amount of no less than one million per occurrence with two million aggregate. Contractor is to avoid traffic congestion in and around work area, secure work area during and at end of work day, avoid conflicts with local farming/farmers in area.

If interested, please submit letter of interest with contact information to arrange appointment for viewing park area.

Contact: Barbara A. Mathias, Director, Environmental Protection Office.

Phone: 928-627-2025 ext. 13

Email: cocoepo@cocopah.com

Mail to: 14515 S. Veterans Drive, Somerton, AZ 85350.

Letters of interest, emails or calls must be received no later than May 20, 2013. Bid CLOSE DATE May 24, 2013.