

REQUEST FOR BIDS

Cocopah Indian Tribe
Cocopah Bend RV & Golf Resort
Back-up Generator for Water Wells and Treatment Facility

Release Date 7/14/2014
RFI due date 7/28/14 by 3:00 PM AZ Time
Bids due 8/11/14 by 10:00 AM AZ Time, @ Cocopah West (Public Works Department)

I) Scope/Intent of Services:

The contractor shall provide professional services to supply and install one (1) back-up generator for the Cocopah Indian Tribe (Tribe) in Yuma County, Arizona. The generator is necessary to keep water wells and treatment facility in operation during periodic power outages. Work is to be completed within 60 days of notice-to-proceed. The contractor's duties shall include, but are not limited to, the following:

A) Deliverables:

- 1) Construction of concrete pad for foundation (design, formwork, concrete, etc.). Includes, but not limited to, the following:
 - a) All site preparation necessary to install the generator at the proposed reservation location. This will include, as a minimum, any necessary site work (grading, excavation, formwork, etc.)
 - b) All material and work needed for construction of concrete pad for foundation (including design, formwork, concrete, etc.)
- 2) Purchase and installation of one (1) new diesel generator. Includes, but not limited to, the following:
 - a) All material and associated electrical work necessary to connect the generator to the system, in order to provide emergency back-up power. This includes any necessary site work (trenching, backfill, etc.)
 - b) Separate circuits to the new generator for the battery chargers, jacket heaters, and convenience outlet for servicing and lighting.
 - c) All electrical work performed by a certified electrician.
- 3) Start-up Services, O&M Manuals, and Trainings. Includes, but not limited to, the following:
 - a) Testing and start-up of generators done by a qualified manufacturer's technician.
 - b) In addition to the manufacturer start-up requirements, the contractor shall be responsible for providing load bank and infrared testing of each unit to assure it is operating correctly.
 - c) Training and assistance for the utility operators to assure O&M requirements are thoroughly understood.
 - d) O&M manuals as defined in the technical provisions.

II) Submittal Criteria:

As part of the proposal, each contractor shall submit the following for review. Bids shall be considered non-responsive if any of the requested information is missing or if a portion of the required service or material has been excluded. If a bidder desires clarification or a modification to the scope of work during the bid process, a RFI may be submitted (See Section V of this document).

- A) Proposed Work Plan - Detail the company's understanding of what will be provided, a project schedule, as well as the proposed approach for accomplishing the work.

- B) Proposed Generator Manufacturer - Submission of proposed generator make/model to show the Section 28.4A requirement of the specification is fulfilled. The Tribe recently installed two generators that were manufactured by Cummins. To minimize O&M requirements, this shall be the required brand for this project.
- C) Professional Qualifications and Experience - Statement of Qualifications, including employees/subcontractors involved in the project, relevant electrical qualifications, certifications and experience related to activities associated with similar contracts with government and tribal agencies. In addition, each of the listed projects should include the owner, contact information, brief project description, and cost of the project. Inclusion of experience working with Indian tribes, federal agencies that fund and/or regulate sanitation facilities in Indian country and small communities is highly recommended.
- D) Bid Schedule - The bid must be included on the provided bid schedule, or the bid will not be considered. Note that each item must be estimated so as to encompass all work related/necessary to complete the item. No items shall be added or deleted from the scope of work. Requested additions or exclusions must be submitted through an RFI for consideration (See Section V). Project will be awarded to the lowest qualified bidder who submits all required information.
- E) Bid Grantee – A bid bond, certified check, or money order is required for 5% of the contract price. All bid bonds or cash deposits are returned after bid opening or once a contract is signed.

III) Contract Documents:

The construction work and contract shall be executed according to the specifications outlined in the contract documents package. The items included in this package are as follows:

- A) Request for Bids (This Document)
- B) General Provisions & Technical Specifications (Appendix A)
- C) Bid Schedule (Appendix B)
- D) Site Maps (Appendix C)
- E) Contractor Reference Checks for Tribal Construction (Appendix D)
- F) Any received RFI questions and provided responses during the bid process.

IV) Proposal Evaluation:

The Indian Health Service (IHS) will assist the Tribe with the evaluation of bids and selection of the lowest qualified bidder. The Tribe reserves the right to reject any or all proposals.

V) Requests for Information:

Questions concerning this Request for Bids must be submitted in writing as a Request for Information (RFI). RFI submissions may be made via e-mail. RFI submissions must be received by BOTH the Tribe's Public Works Office (PWO) and IHS no later than Monday, July 28th, 2014 by 3:00 PM AZ time. RFI's and answers will be shared with all prospective bidders.

VI) Proposal Deadline and Submission Instructions:

Responsive bidders shall submit one (1) electronic copy (in PDF format) of their Bid in a sealed envelope marked "Bid for Cocopah Generators Project" to the PWO by mail to the address listed below on Monday, August 11th 2014 at 10:00 AM AZ time. Bids may also be submitted electronically by emailing them to both the PWO and IHS. Proposals received via fax shall be rejected.

VII) Other Information:

Tribally owned company (>51%) preference is given in the event of equal bids. Bidders claiming Indian Preference as an Indian Owned Economic enterprise must attach properly completed “Indian Owned Economic Enterprise Qualification Statement” to the BID (appendix E). Failure to submit this form will void the bidder’s claim for Indian preference. Contract compliance and enforcement is the responsibility of the Tribe. The role of IHS shall be that of technical advisor and construction inspector. State lien laws do not apply. Arizona Davis-Bacon wage rates shall be in effect.

- For construction contracts exceeding \$100,000, a performance and payment bond 100% of the contract price is required.
- For construction contracts less than \$100,000, a performance and payment bond 100% of the contract price will not be required. However, in lieu of the performance and payment bonding, payment protection 15% of the contract price shall be required in the form of bonding, certified check, or money order.
- A 5% bid guarantee of the contract price is required for all bids.

Contact information for the Tribe’s PWO, and IHS are follows:

| Cocopah Tribe’s – Project Manager | Indian Health Service |
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| Edmund Domingues, Public Works Director Cocopah Indian Tribe 14515 S Veterans Dr Somerton, AZ 85350 Phone – (928)627-0616 Fax – (928)627-3173 edomingues@cocopah.com | Darren Ausdemore, District Utility Consultant Western Arizona District IHS Office 1553 W. Todd Dr., Suite 107 Tempe, AZ 85283 Phone – (480)592-0091 Fax – (480)590-0096 darren.ausdemore@ihs.gov |

VIII) Appendices:

- A) General Specs/Supplementary Conditions/Technical Specs
- B) Bid Schedule
- C) Site Maps
- D) Reference Checks
- E) Indian owned enterprise qualification statement