



COCOPAH INDIAN TRIBE

Cocopah Indian Reservation

Public Works Department

9803 W, Veterans Place

SOMERTON, ARIZONA 85350

Phone (928) 627-0616

FAX (928) 672-3173

INVITATION FOR BIDS FOR MANHOLE REHABILITATION & REPLACEMENT PROJECT

Issue Date: 02/03/2017

Optional Pre-Bid Meeting: 02/16/17 @ 10:00 am AZ time

Requests for Information Due Date and Time: 02/16/2017 @ 3:00pm AZ time

Bid Due Date, Time, and Location: 03/03/2017 @ 3:00 pm AZ time, Public Works Office

The Cocopah Indian Tribe (Tribe), through the Tribal Council and the Public Works Department, seeks bids from qualified firms for the cleaning, rehabilitation, and replacement of existing manholes on the East Cocopah Reservation (Reservation) in Somerton, Arizona.

Scope of Work:

This project proposes the cleaning, rehabilitation, and replacement of existing manholes per the plans. This includes, but not limited to; ring and cover replacement, manhole cleaning and debris removal, rebuild existing manhole benches, barrels and cones, forming new manhole benches and the replacement of a manhole. The estimated price range for this project is between \$25,000 and \$100,000.

The selected bidder shall supply the following:

- Traffic control as required by Yuma County and/or BIA.
- Provide instructions, warranties, and maintenance training to both tribal and IHS employees.

Contract Documents:

The work shall be executed according to the specifications outlined in the contract documents package which includes the following:

- This request for bids
- Bid Schedule (Appendix A) & Technical Provisions (Appendix B)
- Manhole Inspection Reports (Appendix C)
- Plans (Appendix D)
- RFI questions/responses
- General Conditions (Appendix E) & Supplemental Conditions (Appendix F)
- Labor Provisions (Appendix G)
- Indian Owned Enterprise Qualification Statement (Appendix H)
- Supplemental Contract Documents (Appendix I)

Submittal Criteria:

As part of the bid, each vendor shall submit the following, at a minimum:

- Examples of Similar Previous Work (Per TP-3)
- Proposed Work Plan/Schedule
- Official Bid
- Engineering Documentation/Cutsheets necessary to verify suitability of proposed materials.

Proposed Work Plan – Detail the company’s understanding of what they will be providing, a project schedule, as well as the proposed approach for accomplishing the design and construction.

Official Bid– BIDS will be received by the Tribe, at the Public Works Department Office until 3:00 p.m. Friday, March 3rd, 2017, and then at said office publicly opened and read aloud.

Each BID must be submitted in a sealed envelope, addressed to Edmund Domingues, Public Works Director, at 9803 W, Veterans Place Somerton, AZ 85350. Each sealed envelope containing a BID must be plainly marked on the outside as “BID for East Cocopah Manhole Rehabilitation and Replacement Project”, and the envelope should have on the outside the name of the BIDDER, his address and his license number if applicable. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the Cocopah Indian Tribe, Edmund Domingues, Public Works Director at 9803 W. Veterans Place Somerton, AZ 85350.

All BIDS must be made on the required BID form (Appendix A). All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be fully completed and executed when submitted. Only one copy of the BID form is required.

The TRIBE may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. BIDDERS are encouraged to submit Requests for Information (RFI), as provided for herein, to reduce uncertainty about the details of the CONTRACT DOCUMENTS by correcting mistakes or clarifying ambiguous descriptions. Any BID received after the time and date specified shall not be considered. No BIDDER may withdraw a BID within 60 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the TRIBE and the BIDDER.

BIDDERS must satisfy themselves of the accuracy of the estimated quantities in the BID Schedule by examination of the site and a review of the drawings and specifications including ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

The TRIBE shall provide to BIDDERS prior to BIDDING, all information which is pertinent to, and delineates and describes, the land owned and rights-of-way acquired or to be acquired.

The CONTRACT DOCUMENTS contain the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the TRIBE or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the contract.

The NOTICE TO PROCEED shall be issued within ten (10) days of the execution of the Agreement by the TRIBE. The commence work date shall be established by the TRIBE in the NOTICE TO PROCEED. The CONTRACTOR must execute the NOTICE TO PROCEED within ten (10) days of receipt. Should there be reasons why the NOTICE TO PROCEED cannot be issued within such period, the time may be extended by mutual agreement between the TRIBE and CONTRACTOR. If the NOTICE TO PROCEED has not been issued within the ten (10) day period or within the period mutually agreed upon, the CONTRACTOR may terminate the Agreement without further liability on the part of either party.

The TRIBE may make such investigations as deems necessary to determine the ability of the BIDDER to perform the WORK, and the BIDDER shall furnish to the TRIBE all such information and data for this purpose as the TRIBE may request. The TRIBE reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the TRIBE that such BIDDER is properly qualified to carry out the obligations of the Agreement and to complete the WORK contemplated therein.

A conditional or qualified BID will not be accepted.

Award will be made to the lowest responsible BIDDER, with due consideration to qualified Indian Preference bidders.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the PROJECT shall apply to the contract throughout.

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.

Further, the BIDDER agrees to abide by the requirements under Executive Order No. 11246, as amended, including specifically the provisions of the

equal opportunity clause set forth in the GENERAL CONDITIONS.

The low BIDDER shall supply the names and addresses of major material SUPPLIERS and SUBCONTRACTORS when requested to do so by the TRIBE.

Bid Evaluation:

Indian Health Services (IHS) shall assist the Tribe with the evaluation of bids and selection of the vendor that best meets the criteria set forth by this RFB.

Requests for Information:

Questions concerning this RFB must be submitted in writing as a Request for Information (RFI). BIDDERS are encouraged to submit Requests for Information (RFI), as provided for herein, to reduce uncertainty about the details of the CONTRACT DOCUMENTS by correcting mistakes or clarifying ambiguous descriptions. RFI submissions may be made via e-mail. RFI submissions must be received by Edmund Domingues, at the Public Works Department Office no later than **Thursday February 16th, 2017 by 3:00 pm AZ time**. RFIs and their answers will be shared with all prospective vendors.

Proposal Deadline and Submission Instructions:

Responsive firms shall submit two (2) hard copies and one (1) electronic copy (in PDF format) of their bid in a sealed envelope marked "BID for East Cocopah Manhole Rehabilitation and Replacement Project" to the Public Works Department by mail to the address listed below, or hand delivered to its office at 9803 W. Veterans Place Somerton, AZ 85350 on **Friday, March 3rd, 2017 at 3:00 pm AZ time**. Proposals received via fax or e-mail shall be rejected.

Other Information:

There will be an optional pre-bid meeting on February 6th, 2017 at 10am at Public Works Department Office, should bidders choose to visit the site and discuss the project in person. Directions to the site of the pre-bid conference may be obtained by calling Edmund Domingues, Public Works Director (928) 627-0616 or Omobogie Amadasu (760) 572-4241. Those wishing to make arrangements to inspect the project site at another time may be able to make an appointment to do so by contacting Mr. Domingues or Mr. Amadasu.

Prime contractors shall perform at least fifty percent of the work. Contract compliance and enforcement is the responsibility of the Tribe. The role of IHS shall be that of technical advisor and construction inspector. State lien laws do not apply. Arizona Davis-Bacon wage rates shall be in effect. For construction contracts exceeding \$100,000 a performance and payment bond 100% of the contract price is required; a bid bond of 5% of the contract price is required.

CONTRACTOR REFERENCE CHECKS FOR TRIBAL CONSTRUCTION

The requirement for references in this contract is to provide the highest quality facilities, constructed on time and within budget for the Tribe. This requirement will be for contracts which are estimated to cost more than \$100,000.

Responsive

Any contractor bidding on this project shall supply with their bid a list of **ALL** construction projects performed for Tribal governments in the past 10 years. The list shall include the following information:

Name of Project: _____

Tribe: _____

Total Contract Amount: _____

Date of Completion: _____

Engineer: _____

Tribal contact (Name/Phone Number): _____

The list must include **ALL** construction projects performed by the contractor for any Tribe. If through the process of reviewing bids it is discovered that not **ALL** projects are included, the bid may be considered Non-Responsive and may be rejected. Therefore it is required that all projects be listed.

If the contractor has never completed work for a Tribal government, a letter by the president/CEO of the company stating this must be provided with the bid. Once a reference list has been investigated to the satisfaction of the Contracting Officer as being complete, reference checks on this contractor will be completed.

Responsible

Reference checks for the low bidding contractor will be completed prior to recommendation of award. Reference questions will include ratings on quality and performance of work, timely completion, communication, change orders, warranty performance, etc.

Upon completion of these reference checks the Contracting Officer shall make a determination to award or to not award. If the project contains public funds, the contributing agency shall be consulted in the determination to award or to not award a contract. The Tribe and contributing agency shall agree to the final decision to award or to not award a contract.

Contact Information:

Cocopah Indian Tribe Contacts:	Indian Health Service Contacts:
<p>Edmund Domingues, Cocopah Public Works Director Cocopah Indian Tribe 9803 W. Veterans Place Somerton, AZ 85350 Phone: 928-627-0616 • Fax: 928-627-3173 edomingues@cocopah.com</p>	<p>Omobogie Amadasu, PE, Project Engineer Indian Health Services Office of Environmental Health and Engineering Fort Yuma Service Unit 1 Indian Hill Road, PO Box 1368 Yuma, AZ 85367 Phone: (760)572-4241 omobogie.amadasu@ihs.gov</p>

The Tribe reserves the right to decline to enter into an Agreement.